



Lodging your Annual Land and Stock Return

Why it's important to lodge

Your property information helps build a statewide biosecurity picture about agricultural use and livestock numbers.

Along with the stock identification and traceability systems we manage, the information on your Annual Return of Land and Stock (Annual Land and Stock Return) is invaluable in the event of an emergency or disease outbreak.

Effective animal biosecurity and welfare can be seen as insurance to maintain market access for livestock producers, now and in the future.

Our produce is free of many of the pests and diseases found in other parts of the world.

That's why Local Land Services works with you to monitor herds and flocks and share up-to-date advice and information to increase productivity.

If you don't lodge a return

The due date for lodging your Annual Land and Stock Return is **31 August 2017**. It is a legal requirement under the *Local Land Services Act 2013* that landholders lodge an Annual Land and Stock Return.

It is important that you complete an Annual Land and Stock Return, even if you do not have stock.

If you don't lodge an Annual Land and Stock Return by the due date, an animal health rate and meat industry levy will be automatically applied to your 2018 rates notice.

Lodge your return online

The easiest way to lodge your return is online by visiting www.lls.nsw.gov.au/alsr.



The online form asks the same questions as the paper-based form and takes only a few minutes to complete.

There are three simple steps:

- 1 Look up your holding reference number and unique online password from the top right hand corner of the enclosed Annual Land and Stock Return.
- 2 Log in to www.lls.nsw.gov.au/alsr.
- 3 Fill in your land and stock details.

Mail

You can post your completed return to:

Local Land Services
Locked Bag 6013
Orange NSW 2800



Changes to Biosecurity Act from 1 July 2017

On **1 July 2017** the new *Biosecurity Act 2015* will commence. The Biosecurity Regulations 2017 will also be in place to support biosecurity in NSW. Make sure you're prepared for the changes by signing up for the latest news at www.dpi.nsw.gov.au/biosecurity/biosecurity-legislation or email biosecuritylegislation@dpi.nsw.gov.au.

BIOSECURITY ACT 2015



Frequently asked questions

What should I do if the information in Section A of the Return is incorrect?

If any of the information in Section A is incorrect, please contact your nearest Local Land Services office or download the Change of Details form from our website and return it to your local office.

Do not mark changes on your Annual Land and Stock Return form as they are scanned electronically and any changes marked on the form will not be updated.

Which stock should I count?

All stock over six months old on the holding listed as at 30 June should be included, regardless of whether it is yours, agisted or other. Pigs of any age should be counted, as well as flocks of 100 or more poultry.

What if I am leasing the property?

As you have received this paperwork, our records show you as the legal occupier so you must lodge a return.

What if I am not the occupier?

If you were not the occupier of all or part of the holding on 30 June 2017, contact your nearest Local Land Services office or download the Change of Details form on our website.

Your local office can confirm if you need to lodge a return.

What if the property is changing hands?

If you are in the process of selling or leasing your land (including exchanging contracts) you are still the legal occupier at 30 June and responsible for the Annual Land and Stock Return.

Do I complete a separate form for each holding?

A separate Annual Land and Stock Return form must be completed for each holding, including primary and secondary holdings.

You should receive a separate Annual Land and Stock Return form in the mail for each of these.

How will my information be used?

This information provides us with contact details in the event of an emergency or disease outbreak in your area. For example, it helps us go directly to the people whose land or stock may be affected in an emergency.

If you do not lodge your return, we may not know that you need to be informed about animal and plant health issues.



Are these numbers used in calculating my rates?

Rates charges are primarily based on your land's notional carrying capacity and size.

Stock numbers provided on your completed Annual Land and Stock Return are used to support our work in responding to emergencies, and in determining the animal health rate and meat industry levy components of your rates notice.

What else do I need to do if I own livestock?

If you are registering livestock on this return, you should also have a Property Identification Code (PIC).

We assign a unique eight-digit PIC to properties with livestock to help us trace stock in the event of disease or chemical residue management issues.

Talk to the staff at your nearest Local Land Services office about whether you need a PIC.

All the information you need to lodge your return or change your address is on our website www.lls.nsw.gov.au/alsr.

Helpful definitions

Occupier

The occupier is the person(s) entitled to immediate possession and use of the property. The occupier is not necessarily the owner.

Intensive livestock

Intensive livestock production means the keeping or nurturing of stock for commercial purposes, wholly or substantially, by routinely feeding them prepared or manufactured feed (except temporary feeding during, and as a result of, drought, fire, flood or similar).

Examples of intensive livestock production include registered feedlots and piggeries.

Area used for intensive livestock

The area used for intensive livestock is the area in hectares that is used specifically for intensive livestock production on the holding.

Capacity of intensive area

Capacity of intensive area is the maximum number of livestock that can be maintained, for example the maximum capacity of the feedlot or piggery.

This is not necessarily the figure declared as at 30 June, which is the actual stock at that time.

What's happening around your region?

Our biosecurity experts regularly coordinate targeted pest animal campaigns in collaboration with landholders and the broader community.

Your involvement is key to our success in managing the impact of pest animals across our landscape.

We encourage anyone seeking advice, assistance or wanting to get involved to get in touch with our team today.

Current collaborative campaigns and events include:

- wild dog and feral pig control - Blue Mountains
- establishment of targeted wild dog and fox management group – Upper Hawkesbury
- wild dog control – Central Coast
- rabbit baiting – Hornsby and the Hills Shire
- establishment of deer management program - Macarthur
- 1080/Pindone training and canid pest ejector training – registrations now open
- emergency management fire exercise – Central Coast
- emergency management foot and mouth disease exercise – South West Sydney
- wild dog and fox control – Macarthur
- RHDV-K5 rabbit control release – Greater Sydney.



"Your involvement is key to our success in managing the impact of pest animals across our landscape..."

Notional carrying capacity in the Greater Sydney region

Creating a fairer system for you

Greater Sydney Local Land Services has created a more accurate and up-to-date notional carrying capacity system (NCC) to provide ratepayers with greater clarity and certainty on the NCC values of your property.

We have applied this system to determine your 2017 rates.

This new process uses the latest available data that best reflects current land use practices for each individual property.

It also takes into account any limiting factors such as remnant vegetation cover, keeping of stock, highly steep and erodible landscapes.

What is notional carrying capacity?

The NCC of your property is calculated by Local Land Services in your local region and is based on the number of stock your property would normally carry in an average year if the property was used solely for livestock purposes.

This figure is based on stock units per hectare.

How has it changed?

NCC for a rateable holding was previously determined using the outdated 1995 NSW Agricultural Land Classification Mapping system.

Our new system is based on the latest data available through the Office of Environment and Heritage.

This data factors in the various soil and landscape characteristics of your property as well as constraints on your holdings.

What's in it for me?

NCC assessment is based on the most current data and reflects the actual land condition of your property. It can be adjusted to suit any changes where justified.

The data applied is the best available by all government agencies and is the most up to date and comprehensive land classification mapping for the whole of NSW.

Contact us

Penrith

Level 4, 2-6 Station Street,
Penrith NSW 2750

PO Box 4515
Penrith Westfield 2750

Phone: (02) 4724 2100
Fax: (02) 4724 2198

Please send PIC applications,
change of address forms or rates
queries to our Penrith office.
Alternatively you can email them
to gs.service@lls.nsw.gov.au.

Wyong

3/34-36 Pacific Highway
Wyong 2259

PO Box 600
Wyong NSW 2259

Phone: (02) 4355 8200
Fax: (02) 4355 8298

Payments can be made at the
Wyong office on Mondays,
Tuesdays & Wednesdays only.

Camden Saleyard

Staff are available at the Camden
Saleyard on sale days (Tuesday &
Wednesday) between 8:00am and
11:00am. The Camden Saleyard is
located 30 Edward Street, Camden
NSW.

General enquiries or feedback can
be emailed to admin.greatersydney@lls.nsw.gov.au.

App



LandSmart - Smart land
management

Social media



@GreaterSydneyLLS



@lls_sydney



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Planning for protection

As a land manager and ratepayer in Greater Sydney, our team are on hand to assist you when it comes to protecting your property and stock from the potential impacts of feral animals, invasive pests and diseases.

Badgerys Creek land manager Michael Vicary is one such land holder in our region, having lived and worked on a farm for more than 20 years.

But despite his extensive experience, he is the first to admit he's still learning.

"As a farmer you have to do everything you can to protect your paddock and produce because that's ultimately your livelihood," Michael said.

"It's important we seek advice to ensure we have the latest information on disease prevention and sustainable farm management practices."

Earlier this year, Michael did just that when he called our biosecurity team for help.

"They were able to access the records of my property and told me the area had a few endemic disease outbreaks in the past that could potentially impact on my land."

Senior Biosecurity Officer, Lee Parker and District Veterinarian, Dr Aziz Chowdhury visited Michael to facilitate the development of complete farm biosecurity plan.

They talked him and his farm manager through a range of key issues including cattle vaccination programs, potential seasonal disease risks, pasture and general farm management tips.

"I found their advice really helpful, they covered off on everything and answered my questions no worries," he recalls.

"I didn't know a lot about biosecurity and how to prevent disease outbreaks.

"When you want to run the best operation possible, that information is so important."

Dr Chowdhury said Greater Sydney Local Land Services was readily available to work with land managers to provide advice and on ground assistance not just on biosecurity but sustainable land management as well.

"It is essential land owners have a clear and comprehensive biosecurity plan because it protects the agricultural industry as a whole," Dr Chowdhury said.

"I encourage anyone wanting to know more about sustainable and safe farm management to get in touch—we are here to help."



Dr Aziz Chowdhury (left) with Michael Vicary.

"I found their advice really helpful, they covered off on everything and answered my questions no worries."

For more information about
Local Land Services:

Visit: www.lls.nsw.gov.au

Call: 1300 795 299

Email: admin.greatersydney@lls.nsw.gov.au